

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

MINUTES

of a meeting of the Full Council held on
Monday 27th March 2023 at 7pm
in the Youth Room of the Institute Llanfair Caereinion

Present were:

Cllr Ian Davies Chair

Cllr Sarah Astley

Cllr Cadvan Evans

Cllr Ursula Griffiths

Cllr Melvin Jones

Cllr Sam Webster

Cllr Rob Astley Vice Chair

Cllr Hazel Davies

Cllr Viola Evans

Cllr Gareth Jones (part)

Cllr Mark Owen

In attendance: Robert Robinson Town Clerk

Apologies were received from Cllr Geraint Peate

186. Welcome by the Chair

The meeting received a welcome from the Chair.

187. Declarations of interest

The following declarations of interest were recorded:

Correspondence Common Land – Cllr Ursula Griffiths

188. Public Question Time and Participation

There were no members of the public present.

189. Minutes of the last meeting

The meeting considered and approved the minutes of the last Meeting issued separately.
Proposed by Cllr Rob Astley and seconded by Cllr Sam Webster. The vote was unanimous.

190. Council decisions and actions

The meeting noted the list of approved actions/maintenance items and their current status.
There have been further items completed as per the list attached to these minutes at appendix A.

191. Finance and Governance

The current balances of the Council accounts are:

Current account	£36,006.29
Deposit account	£60,242.87
VAT (to be reclaimed)	£3,953.03
Total money available	£100,202.19

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192. Orders for payment

The meeting considered and approved the orders for payment as per the agenda. Proposed by Cllr Cadvan Evans and seconded by Cllr Viola Evans. The vote was unanimous.

193. Planning and Development

193.1 Planning decisions

The meeting noted the planning decisions issued by Powys County Council.

193.2 23/0331/LBC Pentyrch Smithy, Llanfair Caereinion, Powys

The meeting considered the listed building consent application for the replacement of French doors with wooden windows.

The meeting **SUPPORTS** this application.

Proposed by Cllr Melvin Jones and seconded by Cllr Cadvan Evans.}

The vote was unanimous.

193.3 Lorry Traffic through the town

The meeting received a report from a meeting held between Powys County Council, the wind farm developers and the Town Council regarding possible future traffic solutions. There are 5 access road schemes being looked at and the one suggested by the Town Council is being seriously considered.

A further meeting will take place in September to assess progress.

194. Documents review

The meeting received an update on the document review.

Cllr Gareth Jones joined the meeting.

195. Community Café

The meeting considered the report on the Community Café as per attached to the agenda.

196. Caereinion Leisure Centre

The meeting considered an update following the Council decision at the last meeting with regard to the Leisure Centre. A working group has been set up by Powys County Council. In due course the Town Council will be asked for its views.

197. Well-being plan

The meeting considered the well-being plan – required to take forward parts of the Town Plan in the next 12 months. The plan was **APPROVED** with alterations, see copy attached to the minutes at Appendix B.

198. Update on tourism map boards

The meeting received an update on the tourism map boards. The board designs are not completed to date and a leaflet to go with them has yet to be prepared.

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199. Regeneration & the Shared Prosperity Fund for Powys

199.1 Training and Regeneration Planning

The members agreed that the induction training planned for Monday 3rd April 2023 at 7pm is deferred and in its place we hold a regeneration plan meeting to agree and set down what we would be looking for. As there is possible grant aid under the UK levelling up fund (Shared Prosperity Fund for Powys) it was agreed to meet on Monday 3rd April to consider an overall strategy. It was noted that applications are due in by 16th April (opened on 20th March).

200. County Council Matters

The meeting received an update on any matters affecting the Town from our County Councillor as follows:

Local businesses need to claim their business rates rebate which is available. Resurfacing works to further areas of Llanfair Caereinion are due later in the year.

201. Town Clerks report

201.1 Air Ambulance

The members noted the dates of public meetings.

201.2 Chronicle

The meeting considered the Chronicle and the bi-lingual issues currently produced. After discussion it was **AGREED** that the following would apply from the next issue:

- i) The electronic version shall be published on the web site both in Welsh and English.*
- ii) The hard copy shall be in English only.*
- iii) A hard copy in Welsh shall be available upon request as per the Council Bi-lingual policy published on the website.*

Proposed by Cllr Rob Astley and seconded by Cllr Melvin Jones. The vote was unanimous.

201.1 Town Wi-Fi

The meeting considered an update on progress towards installation.

The locations for Wi-Fi units will be close to the Institute, near Mount Field, The Market Square, High Street and the Steam Railway station.

Installation is proposed for the first week in April 2023.

201.2 Carnival bunting

The meeting considered a request for funding towards renewal of the bunting for the town. The meeting **AGREED** to support the request and offered funding of £440.00 towards the replacement cost.

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Proposed by Cllr Viola Evans and seconded by Cllr Ursula Griffiths.
The vote was unanimous.

201.3 St Mary's Clock

The meeting was given an update on the clock restoration.

202. Letter regarding Common Land at Rhiwhiriaeth

The members considered a request for a letter of support to remove a parcel of land from the Common Land register as it was originally recorded by mistake. The parcel of land is nowhere near residents and or the village and therefore had no benefit to the community as Common Land. Plan kept on file).

It was **AGREED** to send the letter requested supporting the removal of said land from the Common Land register.

Proposed by Cllr Cadvan Evans and seconded by Cllr Gareth Jones.

The vote was unanimous. (Cllr Ursula Griffiths declared an interest and did not vote)

203. Dates of next meeting

The meeting noted the date of the next meeting which is to be Monday 24th April 2023 at 7pm in the Youth Room of the Institute.

204. Actions taken forward from the meeting:

The following actions are to be taken forward from the meeting:

No	Item	By
1	Minutes to be published on web site (27 th February)	Town Clerk
2	Prepare draft minutes and circulate for comment	Town Clerk
3	Letter of support regarding Common Land to be sent	Town Clerk
4	Inform Powys County Council of planning application decision.	Town Clerk
5	Take forward decision on Community Café.	Town Clerk
6	Post Well-being plan on website	Town Clerk
7	Arrange purchase of bunting for Carnival Committee	Town Clerk
8	Implement decision on the Chronicle and bi-lingual policy.	Cllr Sarah Astley and Cllr Ursula Griffiths.
9	Send out invitations for the working group meeting to be held on Monday 3 rd April.	Town Clerk
10	Complete work on Tourism Boards	Cllr Sam Webster.

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APPENDIX A

ACTIVITY LIST AND STATUS REPORT – dated March 2023

Those activities approved by the Council are listed below with a status report on each.

No	Location	Activity	Organised by	Status
1	Watergate Street telephone box	Repainting of telephone box	Town Clerk	Waiting for more investigation into the works.
2	Top town playground	Meeting with PCC	Town Clerk & Cllr G Jones	Date for meeting to be agreed
3	Mount Field	Replacement posts to far end tall fencing	Cllr R Astley	Awaiting contractor
4	Playground	Replacement retaining posts	Town Clerk	Instructions issued
5	Deri Woods	Install picture plinth in place	Town Clerk	Plinth installed, may be relocated.
6	St Mary's Church Wall	Repointing of boundary wall	Town Clerk	Awaiting contractor
7	St Mary's lower path	Improve lighting	Town Clerk	Lighting of lower path completed.
8	St Mary's footpath	Resurfacing	Town Clerk	Awaiting response from PCC on path liability.
9	Retaining wall between St Mary's and the Institute	Replace retaining wall	Town Clerk	Awaiting contractor start date
10	Chapel of Rest	Replace fuse and distribution boards	Town Clerk	Being completed on 30 th March.
11	Chapel of Rest	Empty store of rubbish	Town Clerk	Completed
12	Chapel of Rest	Refix soffit board to stores.	Town Clerk	Completed.
13	Chapel of Rest	Electrical certificate	Town Clerk	Issued on completion of the above
14	Documents	Standing Orders review	Town Clerk & Cllr U Griffiths	Progressing
15	Youth Club	Plan, funding and arrangements to provide a youth club	Town Clerk & Cllr S Astley	Funding gained; new youth leader appointed

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16	Traffic issues in Town Centre	Lorry traffic diversion route via Cwm Golau	Town Clerk	Meeting with PCC and other parties held. Report at this meeting..
17	Mount Field and St Mary's Churchyard	Remove grass cuttings and other debris from car park and under trees	Town Clerk	Instructions issued.
18	Planning - regeneration	Meeting with interested parties to be arranged.	Town Clerk	First meeting being arranged. First stage funding meeting held.
19	Town Wi-Fi	Take forward. proposal for town Wi-Fi conditionally	Town Clerk	To be installed early April
20	Welcome packs	Preparation of welcome pack for hotels, B&B, caravan parks etc.	Town Clerk	Work started. To be considered at the April 2023 meeting.
21	Deri Woods	Arrange meeting on site to approve tree thinning	Town Clerk	Works to area 5A completed. Letter sent to FODW volunteers on works and approvals.
22	Tourism maps	Designs and production of tourism boards.	Cllr Sam Webster & Cllr Ursula Griffiths.	Awaiting final designs.
23	Toilets	Clear moss to paths	Contractor	Completed.
24	Erw Ddwr	Clear moss to top paths	Contractor	Completed
25	Youth Club	Seek clarification on possible use of Army Cadet hut.	Town Clerk	Meeting arranged on site
26	Community Cafe	Progress with public meeting and start preparations for a pilot scheme	Town Clerk	All progressing
27	Youth Plan	To post the plan on the website	Town Clerk	Completed
28	Youth Forum	To take forward the forum	Town Clerk	First full meeting 30 th March
28	Bus Stops scheme	Take forward and complete bus stop scheme.	Town Clerk	Almost ready to progress
29	Leisure Centre	Meeting with PCC to be arranged.	Cllr G Jones and Clerk	Date awaited.
30	Deri Woods	Letter to FODW's	Town Clerk	Completed
31	Goat Field	Proceed with Ash tree felling as per quote	Town Clerk	Works due 8 th April.
32	Tennis Courts	Obtain more information on works to tennis courts	Town Clerk	Full information gained. Works First stage of works planned.
33	Training	Set a date for the induction evening.	Town Clerk	Delayed.

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34	Lychgate	Progress with works required.	Tow Clerk	First stage of works completed.
35	Town Plan	Take forward investigations into a BMX bike track	Town Clerk	Report to be prepared for Council when investigations completed.

APPENDIX B

WELL-BEING STATEMENT

The Council Duty

Llanfair Caereinion Town Council is not under a duty to provide a Well-Being Plan as its budget is under £200,000pa. However, to complete some of the activities that the Council has planned it is recommended that the Council sets out a Well Being statement as follows considering the seven headings set out in the Powys well-being plan.

A prosperous Wales

An innovative, productive, and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change), and which develops a skilled and well-educated population in an economy which generates wealth.

Llanfair Caereinion Town Council has:

- i) a Climate Change Policy*
- ii) the Council has a bio-diversity plan.*
- iii) works with the Montgomeryshire Wildlife Trust in with regard to its woodland and riverside walks.*
- iv) has a Friends of Deri Woods agreement with volunteers helping to manage and maintain the Deri Woods and Goat Field woodland.*

A resilient Wales

A nation which maintains and enhances a bio-diverse natural environment with healthy functioning ecosystems that economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work support social, economic, and ecological resilience and the capacity to adapt to change (for example climate change)

The Town Council has a Tourism Plan to encourage people from the steam railway to visit the Town to give sustainability to the Town Centre.

The Town Council is taking forward proposals for the Youth including a youth plan, youth council and youth club.

The Town Council is taking forward with volunteers a community Café.

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A Healthier Wales

A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.

The Town Council maintains for the public benefit the Deri Woods/Goat Field woodland and riverside walk, Mount Field playing fields and a playground for infant and junior children.

The Town Council will work with Powys County Council to ensure leisure provision is retained in the town.

A more equal Wales

A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio- economic circumstances)

The Town Council has an equality and Diversity Policy.

A Wales of more cohesive communities

Attractive, viable, safe, and well-connected communities.

The Town has a partnership which includes all local groups to bring together the community.

A Wales of vibrant culture and Welsh language

A society that promotes and protects culture, heritage, and the Welsh language, and which encourages people to participate in the arts, sports, and recreation.

The Town Council provides all its information in English with all documents available on request in Welsh.

The Town Council supports the Welsh Culture and when new signs are put in place they are all bi-lingual.

A globally responsible Wales

A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.

The Town Council, where it is within its power, will when making decisions consider the wider impact of those decisions with regards to well-being.

R A Robinson
Town Clerk